

Board Meeting

June 12, 2007

Attendees: John Phillips, Meeting Co-Chair Karin Simpson, Bonnie Johnston, CEO
Gerrad Oishi Amber Hewwing Chris Brennan, Executive
Hope Henderson Joan Jeary Pat Johnston
Jean Creagh Bill Brunton Sandra Gafos, Recorder
Cathy Sinclair-Smythe Cathy Thompson

Guest Laurie Yuzwa (regrets) Stewart Scott James Melnyk, Myers Norris Penny
Doug Wylie, Conference Phone

Regrets: Dick Wilson

APPROVE Minutes

Agenda Topic	Discussion	Action/Decision
Meeting called to order at 5:35pm		
1. Audit Exit Conference, Doug Wylie, Conference Call, Stewart Scott, James Melnyk,	<p>Board members were introduced to the representatives from the Auditor General's office. Representatives included: Doug Wylie, by conference call, Stewart Scott and James Melnyk.</p> <p>Doug informed the members of the Audit Plan that was reviewed and discussed by the Sustainable Resources and Audit Committee in February 2007 and reviewed the results of the audit. No significant issues were reported.</p> <p>Stewart and James also had the opportunity to review the results. No significant issues were reported.</p> <p>An in-camera discussion took place with the auditors and Board members present only.</p>	
2. Approve Agenda		<ul style="list-style-type: none">The Chair made a motion to accept agenda. The motion was carried unanimously.
3. Approval of Minutes		<ul style="list-style-type: none">The Chair made a motion to receive the minutes of May 15, 2007. The motion was carried unanimously.
4. Sustainable Resources and Audit Committee (Karin Simpson, Committee Chair) a) Annual Report	<p>Members had the opportunity to review the Annual Report. Feedback received from Bill Brunton and Jean Creagh will be incorporated along with other minor edits discussed.</p>	<ul style="list-style-type: none">The first draft of the Annual Report will be submitted to the department the week of June 12.

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b) Financial Statements	Chris Brennan reviewed and discussed the 2006/07 Financial Statements including the notes. Members had the opportunity to ask questions and provide feedback/comments.	<ul style="list-style-type: none"> The Chair made a motion to approve the 2006/07 Financial Statements. The motion was carried unanimously.
5. CEO Dialogue (Bonnie Johnston)		<ul style="list-style-type: none"> In-camera session. Following the in camera session, Bonnie circulated a section from the CEO Performance Plan which references the Board's goals for the CEO.
6. Communication Committee (Bill Brunton, Committee Chair) a) Graduation	Amber Hewwing provided an update for the graduation celebration. To date, 18 students have confirmed attendance. John Mould from the Children's Advocate will emcee the event. Other details currently being finalized. Bill thanked Amber Hewwing and Cathy Thompson for their contribution. Bonnie Johnston commented on the good work of Patrick O'Brien.	
b) Communication Plan	Committee is currently awaiting the strategic directions to be finalized before proceeding with the plan.	
c) MLA Strategy	Committee continues to work on a strategy and will report to the Board in July.	
7. Governance Committee (Gerrad Oishi Chair) a) Strategic planning – next steps	<p>Gerrad reviewed notes from the May 15 and May 26 planning meetings and presented a list of 'activities'. The list was based on meeting discussions, information from the CFSA Ministry Business Plan, Executive Manager presentation and the CEO. Board members recommended the addition of youth involvement.</p> <p>Members discussed different options of completing these activities. Members agreed by consensus to have the chairs of each Committee meet to decide how this work will be accomplished. Governance Committee to restructure and make recommendations. Members also agreed that the process not the structure was the bigger issue.</p>	<ul style="list-style-type: none"> Governance Committee Chair to present format on how the work of the Board will be accomplished.

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<p>8. Governance Committee (Gerrad Oishi Chair)</p> <p>b) Board Recruitment</p>	<p>Members were asked to email John Phillips should they be interested in the Board Co-chair position. Bill Brunton suggested members indicate their interest at this meeting. There were no members interested at that time. John to inform Mary Jane at Governance Support.</p>	<ul style="list-style-type: none"> • John Phillips to contact Mary Jane at Governance Support in Edmonton regarding the Co-Chair position.
<p>9. Aboriginal Governance Meeting Update (Hope Henderson)</p>	<p>Hope informed the Board that the Committee would like to work with management to build an action plan.</p>	<ul style="list-style-type: none"> • Pat Johnston to coordinate a meeting date for Hope Henderson, John Phillips, Bonnie Johnston and Bev Fournier. •
<p>Adjournment</p>		<ul style="list-style-type: none"> • Meeting adjourned at 8:35 PM.