

# Board Meeting

November 20, 2007

Attendees: John Phillips, Co-Chair Amber Hewwing Ruth Copot, Executive Manager  
Gerrad Oishi, Co-Chair Jean Creagh Sandra Gafos, Recorder  
Bill Brunton Karin Simpson  
Cathy Thompson Joan Jeary  
Cathy Sinclair-Smythe

Regrets: Bonnie Johnston, CEO Hope Henderson

## APPROVED Minutes

Agenda Topic	Discussion	Action/Decision
Meeting called to order at 6:00pm by John Phillips		
1. Approve Agenda		<ul style="list-style-type: none"><li>• <b>Add</b> Item 6b – Recruitment</li><li>• The agenda was approved by consensus.</li></ul>
2. Approval of Minutes		<ul style="list-style-type: none"><li>• The minutes of September 18 and October 16, 2007 were approved by consensus.</li></ul>
3. CEO Dialogue – Ruth Copot for Bonnie Johnston		<ul style="list-style-type: none"><li>• In-camera session<ul style="list-style-type: none"><li>• Case Work Practice Model</li><li>• Agency Staff Wage Increase</li><li>• Circulated Neighbors Article 'Family Matters – Foster families provide safe and stable homes for kids.'</li><li>• Circulated Letter from Minister re: Child Intervention Standards Audit</li><li>• Wraparound (Ruth to forward summaries).</li></ul></li></ul>
4. Sustainable Resources and Audit Committee (Karin Simpson, Committee Chair) a) Financial Reporting  b) Base Budget	<p>The highlights from the Committee meeting were the revised forecast deficit of \$1.4 million, which is down from \$1.8 million last month. The decrease is the result of revised forecasts from various programs. The \$1.4 million is equivalent to the staff wage increase.</p> <p>Karin Simpson referred to the 2007/08 Base Budget of \$203,138,000, which was included in the pre-reading material in the Board package.</p>	<ul style="list-style-type: none"><li>• Karin Simpson made a <b>motion</b> to approve the 2007/08 Base Budget of \$203,138,000, seconded by Joan Jeary. <b>The motion was carried unanimously.</b></li></ul>

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<p><b>5. Communication Committee</b> (Bill Brunton, Committee Chair)</p> <p>a) Report to the Community / MLA Communication</p> <p>b) Edmonton Board to Board meeting</p> <p>c) Christmas Open House / December Board Meeting</p> <p>d) Upcoming Events – Provincial Board Conference</p>	<p>Bill informed the Board members that there have been fewer external guests attending the Report to the Community every year. The Committee/Board to reassess their objectives and the format of the event.</p> <p>Bill updated the Board on the communication plan for the Region's MLAs, which includes mailing the booklet titled <i>Report to the Community</i> with a message from the Co-chairs.</p> <p>Bill met with the chair of the Edmonton Outreach Committee. Both agreed to share information through their respective Committees and to work together on similar issues such as communication message with MLAs and agency relationship. Consideration will be given to holding a Board to Board meeting at the next Growing Governance Conference.</p> <p>Discussed the 'meet and greet' agenda for the Christmas Open House.</p> <p>Cathy Thompson attended the Board Development Committee and informed the Board that the next Growing in Governance Conference will take place in Kananaskis on October 20 and 21, 2008. Briefly discussed the draft agenda for the conference.</p>	<p>• Amber to review menu selection with the Board Assistant.</p>
<p><b>7. Governance Committee</b> (Gerrad Oishi Chair)</p> <p>a) New Provincial Governance Committee</p> <p>b) Board Assessment/ Individual Assessment</p> <p>c) Board Recruitment</p>	<p>Discussed the new <b>Community Capacity Development Framework Committee</b>. The purpose for this Committee will be to clarify the governance role in community capacity development and community engagement, and making related recommendations. Bill Brunton agreed to join this provincial committee.</p> <p>Members agreed that the Board Assessment would be completed as a whole board. Individual assessment to be completed with Gerrad at a one-on-one meeting.</p> <p>Interview panel has completed two out of three days of interviews. The names of the successful candidates to be sent to the Minister in early December for approval in January. New members to be appointed in the Spring.</p>	<p>• Board to complete the Board Assessment as a whole group at the December Board meeting.</p> <p>• Gerrad to schedule one-on-one meeting with each Board member for their Individual Assessments.</p>

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<b>8. Aboriginal Governance Meeting Update</b> (Amber Hewwing)	Aboriginal Governance Committee will be meeting with Executive Manager, Bev Fournier and the Native Services office on November 23 for an overview of services provided and to meet the staff who deliver and manage those services to the Aboriginal clients. Amber and Cathy will attend.	
<b>9. Provincial Committees Update</b> <b>a) Assembly of Co-chairs, Cathy Thompson</b>	Cathy circulated the following documents received from the Assembly of Co-chairs meeting: <ul style="list-style-type: none"> <li>• List of Possible Topics for Inclusion in Board Member Training</li> <li>• News Release 'Premier improves transparency of agencies, boards and commissions.</li> </ul> New CFSA Board members in the province attended an Orientation Session in September. The Governance Department is working to continually improve training.	
<b>10. Board Member Area of Interest</b> <b>a) Joan Jeary, Youth in Care and Custody Network</b>	Joan circulated a recommendation to the Board to determine the most effective and meaningful way for youth, for whom we provide services, to have a voice in the planning and governance of the Board.	<ul style="list-style-type: none"> <li>• Joan to follow up with the CEO and connect with the Chairs of other Boards in the Region who have created a youth network. Further discussion to take place at the January Board meeting.</li> </ul>
<b>11. Adjournment</b>		Meeting adjourned at 8:10 PM.