

**Board Meeting****September 20, 2005**

Attendees:	David Pickersgill, Chair	Gerrad Oishi	Bonnie Johnston, CEO
	Eileen Grant	Cathy Sinclair-Smythe	Pat Johnston, Executive Assistant
	Amber Hewwing	Christene Howard	Augusta Ugoala, Case Worker
	Sharon Davis	Karin Simpson	Sandra Gafos, Recorder
	Bill Dickson	Marie Poelman (conference call)	
	Jean Creagh	Shawn Ottewell	
	Cathy Thompson	Joni Morrison-O'Hara, Executive Manager	
	Dick Wilson	Blair Riddle, Communication Manager	

Regrets: Art Cunningham

**APPROVED Minutes**

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Action/Decision</b>
<b>Meeting called to order at 6:00pm</b>	The Chair welcomed guest, Augusta Ugoala, Caseworker from Dover.	
<b>1 &amp; 2 Approval of Agenda, Minutes and Business Arising</b>	The Chair recommended moving the CEO Dialogue to the end of the meeting as an in camera session and to proceed with updates from Joni Morrison O'Hara, Executive Manager.	<ul style="list-style-type: none"> <li>The agenda was approved. The Board minutes of June 21, 2005 were approved and the Planning Session minutes of June 21, 2005 were received.</li> </ul>
<b>3. CEO Dialogue/Executive Manager Update</b>	<p>The Executive Manager provided an overview and the history of the Parent Link Centre. There is currently a tender in progress for an additional three Parent Link Centres.</p> <p>An update was also provided for the Federal Childcare Initiative. On September 26, 2005 the Department will present recommendations to the Social Policy Committee for approval. Recommendations include: increase amount of subsidy in regulated care for dayhomes and daycares and increase wages for qualified staff. These funds are designated for children ages 0 – 6 years old.</p>	
<b>4. Finance and Audit Committee</b> a) Chair's Report b) Amended Terms of Reference c) Financial Information	<p>The Committee Chair reviewed the attached report and discussed the amended Terms of Reference for Board approval.</p> <p>The CEO reported that the Funding Allocation Model previously accepted by the Department is currently under review and only approved by the Minister in principle. The Region's budget will be based on the actuals from the previous fiscal year.</p>	<ul style="list-style-type: none"> <li>The Chair moved to accept the amended Terms of Reference as presented. Approved by consensus.</li> </ul>

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Action/Decision</b>
<p><b>5. Communication Committee</b></p> <p>a) Plan for the November Annual Meeting</p> <p>b) Amended Terms of Reference</p> <p>c) Committee Work Plans</p> <p>d) October Planning Session: Community Engagement and Community Coordinating Council.</p>	<p>The Committee Chair updated the Board on the work of the Committee and presented the following: proposed name change from AGM/Annual Meeting to 'Report to the Community', change of date from October 27 to November 10 and the outline for the agenda.</p> <p>The Committee Chair requested approval from the Board for the amended Terms of Reference which includes: adding the vice chair position and adding 's' to designate to allow the CEO to send more than one designate to a meeting.</p> <p>The completed Work Plan was presented to the Board for approval. One major change includes extending the work plan to a three-year cycle with an update every year.</p> <p>The Committee Chair requested holding the October 18 Planning Session for consultation on Community Engagement and the future of Community Coordinating Council within the Community Engagement strategy.</p>	<ul style="list-style-type: none"> <li>• The Board approved the name change from AGM to 'Report to the Community', the change of date to November 10 and the agenda with noted changes.</li> <li>• The Board approved the amended Terms of Reference as presented.</li> <li>• The Board approved the three year Communication Committee Work Plan as presented.</li> <li>• The Board approved the October 18 Planning Session to be dedicated to the Communication Committee.</li> </ul>
<p><b>6. Governance Committee Committee Work Plan</b></p>	<p>The Committee Chair reported on the future work of the Committee to include the Work Plan, reviewing the Terms of Reference and addressing the Core Governance Policy Handbook within the work plan.</p>	
<p><b>7. Others</b></p> <p>Reappointment and Recruitment Plan</p> <p>Board participation on Eileen's Master's project</p>	<p>The Chair, David Pickersgill, announced that the reappointment and recruiting process has been initiated by the Department and will be complete by mid-March. Four of the five Region 3 members eligible for reappointment have expressed their interest in being reappointed. One has declined. So there will be six vacancies including two co-chair positions.</p> <p>Eileen Grant requested Board member participation for a project she will complete on Board dynamics for her University Master's Program.</p>	<ul style="list-style-type: none"> <li>• Suggestions for recruiting to be forwarded to David by mid-October.</li> <li>• David will bring forward the board's recommendation to the Assembly of Co-chairs to begin mentoring co-chairs in January.</li> <li>• Board members supported Eileen Grant's request to provide their perspective as Board members.</li> </ul>
<p><b>8. CEO Dialogue</b></p>	<p><b>In Camera</b></p>	
<p><b>The meeting was adjourned at 9:00pm</b></p>		